

Please Print or Type

SEE REVERSE SIDE FOR INSTRUCTIONS AND FURTHER INFORMATION

FEIN OR SS# _____ **ST of ALA Tax #** _____ **PHOTO I.D #** _____

Sole Prop. Partnership LLC Corp. Professional Assoc. Other

APPLICATION TYPE: **NEW** **OWNER CHANGE** **NAME CHANGE** **LOCATION CHANGE**

Legal Business Name: _____

Trade Name: (If different from above) _____

Business Activities: (Brief description- Retail clothing sales, wholesale food sales, rental of industrial equip., computer consulting, etc)

Gross Receipts: _____

Physical Address: _____
(Street) (City) (State) (Zip)

Mailing Address: _____
(Street) (City) (State) (Zip)

Telephone: _____
(Business) (Fax) (Home Phone) (Cell Phone)

Contact Person _____ **Email Address:** _____ **Phone#** _____

List Names of Owner(s), Partners, or Officers (Attach separate sheet if necessary)

Name Residence Address SSN/ Driver's license # Title

Payroll Contact _____ **Email Address** _____ **Phone#** _____

The City of Rainbow City requires a 2% occupational license fee based on gross wages of employees

Date Business Activity Initiated or Proposed in Rainbow City _____ **# of Employees in Rainbow City** _____

Do you have any individuals working who will be issued a 1099? **Yes** **No**

This application has been examined by me and is, to the best of my knowledge, a true and complete representation of the above named entity and person(s) listed.

Date _____ **Signature** _____ **Title** _____

Complete and Mail, Email, or Fax to:

ATTN: REVENUE DEPARTMENT 3700 RAINBOW DRIVE RAINBOW CITY, AL 35906
revenue@rbcalabama.com FAX: (256) 442 2995

PLEASE READ THE FOLLOWING INFORMATION CONCERNING THE COMPLETION OF THIS FORM

- FORM SHOULD BE TYPED OR PRINTED LEGIBLY.
- FORM SHOULD BE DATED AND SIGNED BY AN OWNER, PARTNER, OR OFFICER OF THE BUSINESS.
- FORM WILL INITIATE THE PROCESS FOR REGISTERING YOUR BUSINESS WITH THE MUNICIPALITY.

IF YOUR BUSINESS WILL HAVE A PHYSICAL LOCATION WITHIN THE MUNICIPALITY, PLEASE USE THAT ADDRESS ON THE FRONT OF THIS FORM (Complete separate forms for each physical location in the City.)

UPON RECEIPT OF THE COMPLETED FORM, THE MUNICIPALITY WILL PROVIDE ANY ADDITIONAL FORMS AND INFORMATION REGARDING OTHER SPECIFIC REQUIREMENTS TO YOU IN ORDER TO COMPLETE THE LICENSING PROCESS.

ALL LICENSE RENEWALS ARE DUE **JANUARY 1** AND DELINQUENT AFTER **JANUARY 31** WITH THE FOLLOWING EXCEPTIONS:

INSURANCE COMPANY LICENSE: DUE JANUARY 1, DELINQUENT AFTER MARCH 1

This form is intended as a simplified, standard mechanism for businesses to initiate contact with a municipality concerning their activities within that city. A business license will be required prior to engaging in business. If a business intends to maintain a physical location within the city, there are normally zoning and building code approvals required prior to the issuance of a license.

In certain instances, a business may simply be required to register with the city to create a mechanism for the reporting and payment of any tax liabilities. If that is the case, you will be provided the materials for that registration process.

The completion and submission of this form does not guarantee the approval or subsequent issuance of a license to do business. Any prerequisites for a particular type and location of the business must be satisfied prior to licensing.

SHOULD THERE BE ANY QUESTIONS CONCERNING THE COMPLETION OF THIS FORM OR THE LICENSING AND/OR REGISTRATION PROCESS, PLEASE CALL (256) 413-1211 TO OBTAIN MORE DETAILED EXPLANATION.